

VOLKSWAGEN

DE MEXICO

Volkswagen requirements for suppliers during the quotation phase

Dear supplier:

The following matrix was created as guide for you, to be considered during the quotation phase, this one show the documents that you should take in consideration before to quote. The information is organized by area and indicates which document is only for your information and which one you need to send it back with required information to the appropriate contact. There are two storage sources: ESL (Electronic Supplier Link) and Group Supply Portal accordingly it is pointed out where you can find the information.

We hope this matrix will help you in the Forward Sourcing processes with Volkswagen of Mexico.

Kind Regards

Supplier Integration Team

Tel: SIT México +52-222-230-9386 SIT Germany +49-5361-9-33099

E-mail: b2bteam@VWGroupSupply.com

Department	Id.	Document	Send it back?	Applies to	Storage source	Path	Contact
Procurement	1	General Conditions for Purchasing at Volkswagen de México, S.A. de C.V.	Info.	All suppliers	Group Supply	Information - Divisions - Procurement - Procurement Terms and Conditions - Volkswagen de Mexico	Responsible Forward Sourcer
	2	Capacity Sheet	✓	All suppliers		Information - Divisions - Procurement - Demand Data Management	
	3	Price A, B, C definition	Info.	All suppliers	ESL	Information received into the RFQ	
	4	Enhanced FS Standard Package for Suppliers	Info.	Only suppliers interested			
Regression Management	1	Form sheet for defective parts from the field (TVS)	✓	All suppliers	Group Supply	Information - Divisions - Quality Assurance - Technical Factor and Part Dispatch Control	José Alfredo González Bolaños Jose.gonzalez3@vw.com.mx +52 222 303-5636
	2	Manufacturer's Code	Info.	All suppliers		Information - Divisions - Quality Assurance - Manufacturer's Code	
	3	Waiting list file	Info.	All suppliers		Information - Divisions - Quality Assurance - Brand Specific Information - Volkswagen - Chargeback guidelines	
Quality + Regression Management	1	Guidelines for transferring costs associated with supplier-caused field and 0 km complaints	Info.	All suppliers		Information - Divisions - Quality Assurance - Arrangements on Recourse procedures	
Quality Assurance	1	Form Sheet Technical Factor (TF)	✓	All suppliers		Information - Divisions - Quality Assurance - Technical Factor and Part Dispatch Control	Victor Manuel Ortega Balbuena victor.ortega@vw.com.mx +52 (222) 230- 8741
	2	Flyer - Concept Responsibility Agreement (KVV)	Info.	All suppliers		Information - Divisions - Quality Assurance - Concept Responsibility Agreement (KVV)	->Elizabeth Otáñez Allende elizabeth.otanez@vw.com.mx +52 (222) 230- 7543
	3	Volkswagen Quality Requirements - Supplier Information for Graining	Info.	Only suppliers of grained parts		Information - Divisions - Quality Assurance - Brand Specific Information - Volkswagen - Chargeback guidelines	
	4	Formel Q	Info.	All suppliers		Information - Divisions - Quality Assurance - Formel Q	
	5	Devices and methods for the dimensional control	Info.	All suppliers		Information - Divisions - Quality Assurance - Brand Specific Information - Volkswagen de Mexico	
	6	QLAHWNAR Manual	Info.	All suppliers	ESL	Information received into the RFQ	
	7	QprocessLH	Info.	All suppliers			
Purchasing Supplier Management	1	QTR User's Handbook	Info.	All suppliers	Group Supply	Information - Divisions - Quality Assurance - Brand Specific Information - Volkswagen de Mexico	->Lizet Ariadna Martínez Merino lizet.martinez@vw.com.mx '+52 (222) 230-9642
	2	QTR Form	✓	All suppliers		Information - Divisions - Quality Assurance - Quality Technical Requirements (QTR)	
	3	Subsupplier structure	✓	All suppliers	ESL	Information received into the RFQ	
	4	LSA - Supplier Self Assessment	✓	Only new suppliers			
Logistics	1	Logistics Standard Specifications Catalogue Version 12.2	Info.	All suppliers	Group Supply	Information - Divisions - Logistics - General Logistics Documents	->Monica Sampieri Sandoval '+52 (222) 230-7843 monica.sampieri@vw.com.mx
	2	Area of application 2 - Volkswagen de Mexico S.A de C.V	Info.	All suppliers		Information - Divisions - Logistics - Brand Specific Logistics Documents - Volkswagen de México S.A. de C.V	
	3	Handbook of storables	Info.	All suppliers			
	4	Packaging requirements imported engine parts	Info.	All suppliers			
	5	General Conditions for Packaging Management National	Info.	All suppliers			'->Manuel Fierro Cruz +52 (222) 230 6989 manuel.fierro@vw.com.mx
	6	IT Requirements for JIS Suppliers	Info.	Only JIS / JIT parts			
	7	Handbook JIS / JIT	Info.	Only JIS / JIT parts			
	8	Catálogo de Protección de Piezas Productivas - Tiguán	Info.	Only project Tiguán			
Government Relations	1	Handbook Proveedor Extranjero	Info.	Only foreign suppliers	Group Supply	Information - Sustainability, Compliance and Security - Brand specific information - Volkswagen de Mexico S.A de C.V	Julian Vargas D. Gonzalez relaciones.gubernamentales@vw.com.mx +52 (222) 303 5991
	2	Handbook Proveedor Nacional	Info.	Only national suppliers			
	3	Origin Information for delivery to WMM	Info.	All suppliers	ESL	Information received into the RFQ	
Finance	1	Matriz Insurance - Procurement	Info.	All suppliers	Group Supply	Information - Divisions - Finance - Volkswagen de Mexico	Janet Gonzalez Perez janet.gonzalez@proved-vw.com.mx