



AUDI AG

85045 Ingolstadt  
Deutschland

## Reference data

A mandatory prerequisite for processing your invoices is that the master data stored with us matches your actual company data.

Changes to master data, with the exception of bank data, are made centrally via the supplier master team [lieferantenstamm@volkswagen.de](mailto:lieferantenstamm@volkswagen.de).

- Change of company name and/or VAT ID (change of name, merger, etc.)
- Change of address (relocation, etc.)

To change your bank details, please send a written request with an official letterhead by e-mail to [lieferantenstamm@audi.de](mailto:lieferantenstamm@audi.de).

Since our suppliers are identified by their VAT ID, this must be provided in any case. If you do not have a VAT ID, please enter your tax number.

Info: Bank master data is subject to a separate check before the first payout and in the event of changes. As part of our process, the bank information is requested and verified in writing from the supplier.