



Privacy Notice for Access or Entry to Properties of Volkswagen Sachsen GmbH

With this document, we would like to inform you about the collection, processing, and use of your personal data by Volkswagen Sachsen GmbH, Glauchauer Str. 40, 08058 Zwickau, registered with the Commercial Register of the Local Court of Chemnitz under No. HRB 1666, in connection with accessing or entering the properties of Volkswagen Sachsen GmbH (hereinafter: **VWS**).

We process your personal data in compliance with the EU General Data Protection Regulation (GDPR), the German Federal Data Protection Act (BDSG), and all other applicable laws. We store, process, and use your personal data solely for specific purposes and only to the extent necessary to fulfil these processing purposes. These purposes are described in more detail below.

Which data do we process about you?

For your access and during your stay on our premises, we process various types of personal data. Depending on the purpose and duration of your visit, these may include:

- Name, first name
- Email address
- Date of birth (for clear identification of individuals)
- Professional contact information (employer, company name, address)
- Vehicle license plate number (if access by car is required)
- EU citizen or third-country national (for partner company employees)
- Validity period of residence permit (for partner company employees with third-country nationality)
- Start and end time of the visit

Please note that this list represents only a possible range of data processed. For example, certain data is only required if you use a personal partner company ID card.

Where do we obtain your data from?

The data we process is generally based on the information you provide to us (i.e., typically to the VWS department inviting you). This applies in particular when you register through our digital registration portal or if your data is captured directly at our factory gates.



In addition, it is possible that we receive data about you from third parties (e.g., companies requesting access or your employer).

For what purposes are your data needed, and on what legal basis are they processed?

The data are required to manage access and visitor flows and may be used, for example, in evacuation situations and/or internal investigations. Data processing therefore serves the purpose of enforcing the house rules on VWS premises.

This purpose includes protecting VWS against unauthorized entry, preventing risks such as theft, burglary, sabotage, and industrial espionage, as well as preventing criminal acts against property, health, or life. It also supports the detection of such offenses and protects the physical integrity of VWS employees and third parties.

In addition, we require your data to enforce our visitor regulations and traffic rules within our premises.

Processing is based on the legitimate interests of VWS (Art. 6(1)(f) GDPR). These interests include exercising our house rights, legal enforcement, protection of life, health, and property, and compliance with legal obligations (e.g., customs and foreign trade regulations; control duties relating to the employment of third-country nationals).

If you receive hospitality during your visit, the processing of your personal data is also required for tax purposes.

Will your data be shared with third parties?

Our employees are obligated to maintain confidentiality. Personal data you provide are generally not disclosed to third parties. Exceptions apply to transfers in individual cases to, for example, authorities to fulfil legal obligations (e.g. law enforcement agencies, tax authorities).

We may also involve service providers in processing your data. These are so-called processors, contractually bound and acting only on our instructions. Processors are **not** third parties under data protection law.

If you use the payment function of the factory ID card, a contract is formed between you and the respective service provider. Please refer to their privacy notice.



How long will your personal data be stored?

We delete your personal data in compliance with data protection regulations as soon as they are no longer required for the purposes listed above and no legal retention obligations remain.

Records of the start and end of your visit are usually deleted after **30 days**.

In general, we store your personal data for **12 months**.

If your data are needed for hospitality purposes, they are retained for **24 months**.

Your rights under the EU GDPR

Right of access

You have the right to obtain information about the processing of your personal data.

Right to rectification

You may request the correction of inaccurate or incomplete personal data concerning you.

Right to erasure

You may request deletion of your data under the conditions in Art. 17 GDPR, e.g., when they are no longer required for their original purpose or if you revoke your consent.

Right to restriction of processing

You may request restriction of processing under Art. 18 GDPR, for example if you dispute the accuracy of your data during the verification period.

Right of withdrawal

If processing is based on consent, you may withdraw your consent at any time with effect for the future.

Right to lodge a complaint

You have the right to file a complaint with a supervisory authority regarding our processing of your data.

Right to object

You may object to processing based on legitimate interests for reasons arising from your particular situation. If you object, please tell us your reasons. We will then stop processing unless we demonstrate compelling legitimate grounds outweighing your interests, rights, and freedoms, or the processing serves legal claims.



Your contacts

To exercise your rights, please contact:

Volkswagen Sachsen GmbH

Data Protection Management Organization

Glauchauer Straße 40

08058 Zwickau

datenschutzmanagement-vws@volkswagen.de

For general data protection questions, you may also contact our Data Protection Officer:

Volkswagen Sachsen GmbH

Data Protection Officer

Glauchauer Straße 40

08058 Zwickau

+49 375 55 3753

datenschutz-vws@volkswagen.de

Supervisory authority responsible for Volkswagen Sachsen GmbH:

Saxon Data Protection Commissioner

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01330 Dresden

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