

DIGITAL TRANSFORMATION

WebTMS – User manual
KL-GMD/A

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Motivation and Premises

Which goals does WebTMS support

WebTMS is the central transport management platform of the Volkswagen Group based on the RIO Cloud. It promotes the digitalization, automation and transparency of transport processes and enables efficient control along the entire transport chain.

Important information for carriers that already use an EDI connection!

1. The existing connections with the valid message formats remain in use
2. No redundant provision of the data via user interface in WEB TMS
3. A WEB TMS onboarding is mandatory to access the transport order data in the event of an EDI infrastructure failure ("emergency concept")



EDI-Kommunikation in der Logistik
Effizient. Standardisiert. Digital.

EDI Communication in Logistics
Efficient. Standardized. Digital.

- Automatisierter Datenaustausch entlang der Lieferkette
Automated data exchange along the supply chain
- Standardisierte Nachrichtenformate (z. B. EDIFACT, VDA)
Standardized message formats (e.g. EDIFACT, VDA)
- Schnellere Prozesse und weniger Fehler
Faster processes and fewer errors
- Transparente und zuverlässige Zusammenarbeit
Transparent and reliable collaboration

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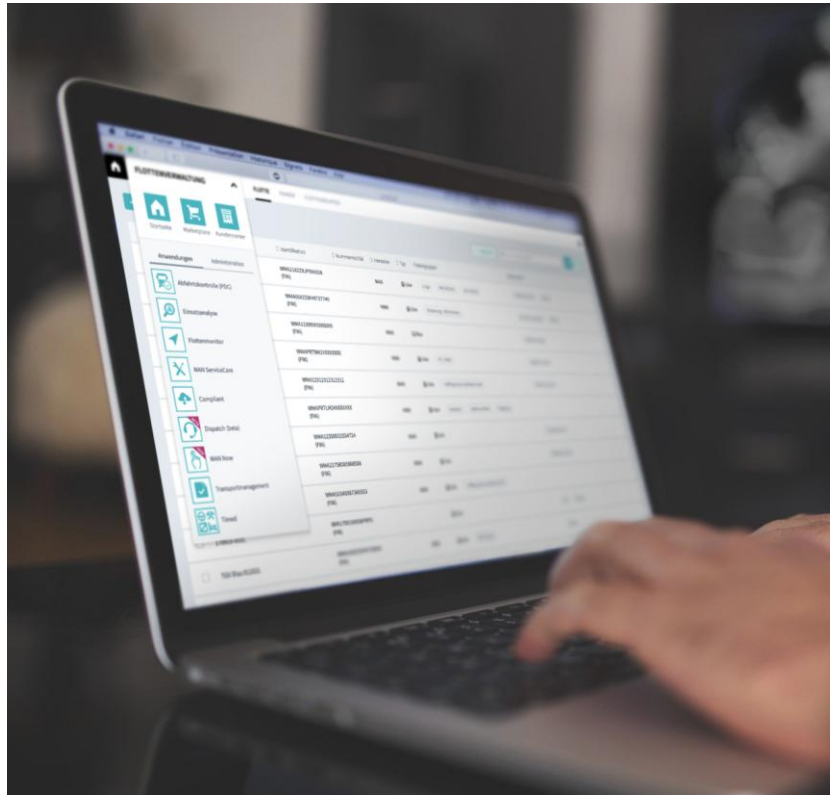
Emergency concept

Registration with WebTMS

Step 1/3 Start Registration

- General information about WEB TMS:
<https://rio.cloud/en/vwkl/webtms>

- Go directly to the [RIO WEBTMS Registration](#)



Registration for our WebTMS

Registration for WebTMS involves several steps:

1. You can [register](#) for free on the RIO platform.
2. In [Fleet Management](#), you create your trucks and link them to your telematics devices. If you want to use WebTMS solely to download the volume preview, you can skip this step.
3. You can sign up for WebTMS for free on the RIO Marketplace.
4. Please provide us with your supplier number(s) and your DUNS number via our [contact form](#). We will then set up the connection to the plant for you and contact you once the WebTMS setup has been successfully completed.

[To Register](#)

Registration with WebTMS

Step 2/3 Entering company data

The screenshot shows a registration form titled "Company data" with a progress indicator at the top showing three steps: 1 (active), 2, and 3 (completed). The form contains the following fields:

- Name of company* (text input)
- VAT ID* ⓘ (text input)
- Street* (text input)
- House no.* (text input)
- Post code* (text input)
- Town/city* (text input)
- Country* (dropdown menu)

Below the fields, there is a paragraph of text: "By creating your company account, you are the **first user** and receive administrator rights. As an administrator, you can **invite additional employees from your company to be users** and assign administrator rights to other users."

Below this, a **Please note:** "Only one user can initially register from each company. All other users must be created and invited by the administrator in the user management section."

At the bottom, there is a link: "Do you already have an account? [Log into the RIO Platform now.](#)" and a "Next >" button.

At the very bottom, there are links for "Imprint" and "Data protection", and a "Powered by RIO" logo.

You will be redirected to the registration form, where you create a company account.

Fill in the required data and click the "Next" button below.

Important note:

- The person who first completes the registration for the company automatically becomes the administrator of the company account and is contacted by WebTMS in the event of technical problems. It therefore makes sense to choose someone involved in day-to-day operations, such as a transport planner.
- The administrator can invite additional employees to the WebTMS platform and also appoint them as administrators, so that responsibilities can be shared.

Registration with WebTMS – Step 3/3

Step 3/3 Entering personal data

1 2 ✓

Your personal details

First name*

Surname*

Company e-mail address*

Phone number*

Password*

The password must be at least 10 characters long and contain at least one uppercase letter, one lower-case letter, one Number and one special character.

☐ Show password in plain text

☐ By clicking to check this box, I agree to the following:

RIO platform
With the final registration for the use of the RIO platform operated by TB Digital Service GmbH, I agree to the [general framework conditions for platform use \(Platform T&C\)](#), I accept the [agreement for contract \(data\) processing in accordance with Article 28 GDPR](#) and I take note of the [technical access requirements](#) as well as the [data protection information](#) for using the RIO platform.

Service of MAN "ServiceCare S"
If I have a MAN vehicle in my vehicle fleet, I also request the activation of the free "MAN ServiceCare S" service for my MAN vehicles. This service allows your home workshop to proactively maintain and repair your MAN vehicle. The service provider is MAN Truck & Bus SE, Dachauer Str. 667, 80995 Munich, Germany.

In connection with the activation of the free "MAN ServiceCare S" service, I agree to the [service T&Cs](#) of the service and take note of the [performance specifications](#).

☐ I agree to receiving up-to-date information about RIO and the services offered on the RIO marketplace by email or telephone. Your consent is voluntary and valid until withdrawn. It can be revoked at any time with effect for the future. Please send your revocation to marketing@rio.cloud.

[< Back](#) [Submit >](#)

Imprint Data protection Powered by RIO

Enter your data here and click the "Next" button to complete the registration.

Remember the note about the first registered person from the previous slide.

Your account is usually activated within one day.

After activation, you can use WebTMS.

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Truck Registration in WebTMS

Step 1/2 Fleet administration (Not relevant for EDI carriers)

How to add your fleet

Click this link: <https://administration.assets.rio.cloud/#/assets> - Fleet administration

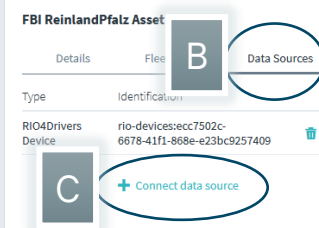
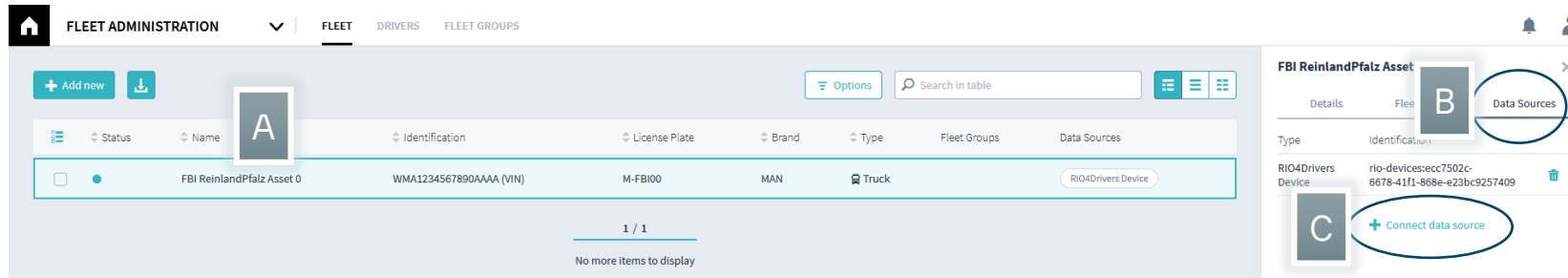
Click "Add" and enter the truck details

Name (e.g. license plate) – you can, for example, enter the truck's license plate

Adding a truck to your fleet

Truck Registration in WebTMS

Step 2/2

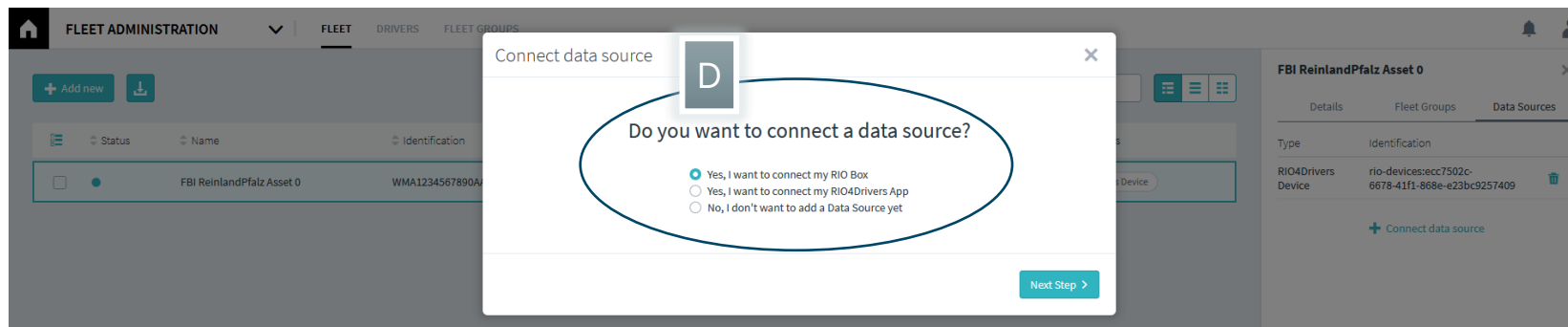


After registering your fleet, you must connect the telematics system of each truck with WebTMS.

Select the truck you want to connect from the list (A)

An options menu opens on the right, where you select "Data source" (B) and click "Add data source" (C)

Then, in the "Add data source" menu (D), select one of the options and follow the described steps.



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Using WebTMS – Step 1/5

Step 1/5 Selecting a transport order to confirm it

WEBTMS

WELCOME

TRANSPORT ORDERS

On each confirmation, please enter the trip number associated with the delivery from the SyncroSupply Central system in the "Delivery No. (timeslot booking ID)" field. This information is necessary for the correct assignment of the delivery. If you do not have this information right now, please enter this number as soon as you have received it.

Order Date from

to

01/05/2023

02/02/2023

Volume Forecast

CSV export

Order Date	Customer	Time frame	Shipper	Receiver	Transport type	Total Weight	Total Volume	Quantity	Danger
18/1/2023	AUDI AG Ingolstadt	From 23/1/2023, 00:00 to 23/1/2023, 23:59	Rio Reifen AG Reifenstrasse 1 80807 Straubing	A45 Dr.Ludwig-Kraus-Strasse Rasmus... 85045 Ingolstadt	FTL	1.8 kg	0 m³	1	✓ Accept
17/1/2023	AUDI AG Ingolstadt	From 23/1/2023, 00:00 to 23/1/2023, 23:59	Rio Reifen AG Reifenstrasse 1 80807 Straubing	A45 Dr.Ludwig-Kraus-Strasse Rasmus... 85045 Ingolstadt	FTL	1.8 kg	0 m³	1	✓ Accept
17/1/2023	AUDI AG Ingolstadt	From 23/1/2023, 00:00 to 23/1/2023, 23:59	Rio Reifen AG Reifenstraße 1 80807 München	A45 Dr.Ludwig-Kraus-Strasse Rasmus... 85045 Ingolstadt	FTL	1.8 kg	0 m³	1	Accept
17/1/2023	AUDI AG Ingolstadt	From 21/1/2023, 00:00 to 28/1/2023, 23:59	Rio Reifen AG Reifenstraße 1 80807 München	A45 Dr.Ludwig-Kraus-Strasse Rasmus... 85045 Ingolstadt	FTL	1.8 kg	0 m³	1	Accept
17/1/2023	AUDI AG Ingolstadt	From 23/1/2023, 00:00 to 23/1/2023, 23:59	Rio Reifen AG Tal 1 80807 München	A45 Dr.Ludwig-Kraus-Strasse Rasmus... 85045 Ingolstadt	FTL	1.8 kg	0 m³	1	Accept
17/1/2023	Volkswagen Nutzfahrzeuge Hann...	From 20/1/2023, 00:00 to 21/1/2023, 23:59	Rio Reifen AG Tal 1 80807 München	Halle 2 Ost Mecklenheidestrasse 74 Anfahrt ... 30419 Hannover	FTL	4.4 kg	0 m³	2	Accept
16/1/2023	AUDI AG Ingolstadt	From 18/1/2023, 00:00 to 18/1/2023, 23:59	POLYCOMB GMBH 2 KLAUS-AEPFELBACH-STR. 5b 98673 AUENGRUND	GVZ Halle D Maria-Goeppert-Str. 2 Anfahrt via... 85057 Ingolstadt	FTL	72.2 kg	0 m³	1	✓ Accept
16/1/2023	AUDI AG Werk 24	From 18/1/2023, 00:00 to 19/1/2023, 23:59	POLYCOMB GMBH 1 KLAUS-AEPFELBACH-STR. 5a 98673 AUENGRUND	Schnellecke SOL Gottlieb Daimler Strasse 11 2435-... 29614 Soltau	FTL	471 kg	0 m³	11	Accept

Click on this link and log in:
<https://webtms.rio.cloud/welcome-page>

On the home page, go to the „Transport Orders“ list below.



Click “Accept” to confirm the transport order (see the following slide)

By clicking on the dots, you can select “Details” and add additional information to the transport order

Using WebTMS

Step 2/5 Confirming a transport order

Add data

This Transport Order is a Transport Order for material. Therefore, we ask you to complete the following data:

Transport Vehicle



Delivery No. (timeslot booking ID)

Bordero Number

 If you do not have all the information at the current time, you can add it to the Transport Order later.

Accept

After clicking the "Accept" button from the previous slide, you will see this interface. Here you will add some data.

The following two fields are mandatory and must be filled in:

Transport Vehicle

- Select a truck from the list of your fleet.

Delivery No. (timeslot booking ID)

- Fill in the ID of time window generated from Synchro SupplyCentral/LKWcontrol X.
- At the time of confirming the transport order, you do not have to know this information, so the order can be confirmed without this information. Subsequently, it is necessary to complete the delivery ID at the latest before picking up the shipment from the supplier, see the following slide.

Info: The license plate is used, among other things, to enable faster entrances and processes in the plants in the future.

Using WebTMS

Step 3/5 Adding the Timeslot booking ID

- You can add the Timeslot booking ID after confirming the transport order.
- After selecting the „Details“ option, the following interface will open. Fill in the ID here.

WEBTMS | WELCOME | **TRANSPORT ORDERS**

On each confirmation, please enter the trip number associated with the delivery from the SyncroSupply Central system in the "Delivery No. (timeslot booking ID)" field. This information is necessary for the correct assignment of the delivery. If you do not have this information right now, please enter this number as soon as you have received it.

Customer

Customer name	Contact person	Email	Phone
AUDI AG Ingolstadt	---	---	---

Additions to the Transport Order (materials)

Transport Vehicle	Delivery No. (timeslot booking ID)	Bordero Number
🚚		

Using WebTMS

Step 4/5 Giving status updates to a transportorder

- After a supplier sends the ASN, the shipment appears in the "Shipments" menu.
- There, by clicking "Confirm", you can give status updates (Depending on your transport the exact status updates you can give can vary).

The screenshot shows the WebTMS interface with the 'SHIPMENTS' tab selected. The top navigation bar includes 'WELCOME', 'TRANSPORT ORDERS', 'NOTIFICATIONS', 'CLOSING DAYS', and 'SHIPMENTS'. Below the navigation bar, there are filters for 'Pickup confirmation date from: 24/06/2026 to: 24/06/2026' and a 'Today' button. There are also filters for 'Packaging code' (Please select), 'Status: All', and a search bar with 'R00000112'.

Shipment / Transport order number	Tour number (AGK) / Access code (LKWControlX trip ID)	Pickup confirmation date	Requested pickup date at ship-from	Calculated arrival date at ship-to	Ship-from	Ship-to	Shipment contents	Dimensions	Status / Status location	Actions
R00000112 R00000107	No data No data	24/06/2026, 08:12	25/06/2026 11:00 - 11:00	26/06/2026, 11:00	Samvardhana Mothe... Muttertag Siemensstr. 8 96247 Michelau i.Ofr. DE DUNS: 313351016 Partner-ID: 0036938500	VOLKSWAGEN AKTIE... 11 RLZLG Berliner Ring 2 38440 Wolfsburg DE DUNS: 315016295 Partner-ID: 0007101300	60 pieces 114888	2460.00 kg 17.22 m³ 60 pieces	Despatch completed Samvardhana... Mother...	Confirm transfer ^ TRANSPORT SECTION 1 - 2 Confirm pickup from ship-from Confirm delivery to ship-to

Using WebTMS – Step 5/5

Step 5/5 Adding Closing Days

WEBTMS | WELCOME | TRANSPORT ORDERS | NOTIFICATIONS | **CLOSING DAYS** | SHIPMENTS

View from: 12/05/2026 to: 12/08/2026 | Show All Closing Days | Show All Countries

Description	Date	Type	Country	Acceptance of TO
Bettag	12/05/2026	Holiday	Denmark	
Nationalfeiertag	17/05/2026	Holiday	Norway	
Fest der Jugend und des Sports	19/05/2026	Holiday		
Unabhängigkeitstag	21/05/2026	Holiday		

Add closing day / public holiday

Note: Closing days have no effect on the FTL process.

Name of own closing day / public holiday
Regional Bank holidays

☒ Acceptance of transport orders on this day

Country
Spain (ES)

Date from: 24/06/2026 to: 24/06/2026

☒ Single closing day ☐ Closing days period

Cancel + Add

You can add closing days of your company to inform Volkswagen Group Logistics and process partners – e.g. the supplier.

This information is automatically considered when calculating transport times and hence when transport orders are suggested to be created.

After choosing the Menu „CLOSING DAYS“ you can add closing days/public holidays (A) by filling out the required information (B). You can only add closing days with at least 30 days in advance.

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Emergency concept

WebTMS is the backup solution if communication via the EDI converter fails.

