

## **FAQs regarding the joint Self-Assessment Questionnaire (SAQ) on CSR/ Sustainability on the NQC platform**

### **What is the link between NQC, CSR Europe and different OEMs?**

BMW Group, Daimler, Scania, Volkswagen Group and Volvo Cars are working together to improve the sustainability performance of their suppliers. This group of OEMs, facilitated by CSR Europe, selected NQC Ltd. to set up a common platform to roll out the joint Self-Assessment Questionnaire (SAQ) on CSR/ Sustainability for suppliers.

### **Why is there a joint Self-Assessment Questionnaire (SAQ) on CSR/ Sustainability?**

The joint SAQ was developed by the European Automotive Working Group on Supply Chain Sustainability, facilitated by CSR Europe. BMW Group, Daimler, Scania, Volkswagen Group and Volvo Cars are amongst the members of the Working Group.

The SAQ covers topics in areas such as social and environmental sustainability, business conduct and compliance, and supplier management. The SAQ is based on the Automotive Industry Guiding Principles to Enhance Sustainability Performance in the Supply Chain. In order to reduce the burden on suppliers (having to fill in many different questionnaires on sustainability from different buyers), the SAQ is provided online on the platform auto.nqc.com by the external service provider NQC Ltd. On this platform, suppliers can complete the SAQ once and voluntarily share their responses with different buyers. In this process, the buyers can of course only see their own supplier relations. Please be assured that the European Automotive Working Group on Supply Chain Sustainability works in compliance with anti-trust legislation.

### **What is the purpose of the SAQ on CSR/ Sustainability?**

The SAQ on CSR/ Sustainability is to show whether our suppliers meet the minimum sustainability requirements set by the Volkswagen Group. The “Volkswagen Group requirements regarding sustainability in its relationships with business partners (Code of Conduct for Business Partners)” can be found on the B2B Portal of the Volkswagen Group. These requirements are valid for all suppliers for the Volkswagen Group with all of its subsidiary companies, regardless of the products or services provided by individual suppliers.

The requirements are based on national and international provisions and conventions, and internal standards and values.

## **Why is the completion of the SAQ on CSR/ Sustainability important to the Volkswagen Group?**

The Volkswagen Group is working with its suppliers to improve sustainability in the supply chain. It is of great importance for the Volkswagen Group to ensure good working conditions in its supply chain, to minimize environmental impacts and to provide transparency in the supply chain as well as fair market behavior.

We therefore highly appreciate and thank our suppliers for contributing to the goal of sustainability in our supply chain by completing the SAQ on CSR/ Sustainability. The SAQ is to show whether our suppliers meet the “Volkswagen Group requirements regarding sustainability in its relationships with business partners (Code of Conduct for Business Partners)”. If gaps are found between our requirements and the supplier’s performance, we work in close collaboration with the supplier to close such gaps.

## **Do I have to pay for completing the SAQ on auto.nqc.com?**

No, the SAQ is free of charge for suppliers that have been invited to complete the SAQ.

## **Do I have to fill in a different questionnaire for each OEM?**

No, because:

- **Joint questionnaire:** all the OEMs are using the same joint Self-Assessment Questionnaire (SAQ) on CSR/Sustainability for Automotive Sector Suppliers. The questionnaire was developed by the European Automotive Working Group on Supply Chain Sustainability, facilitated by CSR Europe. BMW Group, Daimler, Scania, Volkswagen and Volvo Cars are amongst the members of the Working Group.
- **Common platform:** suppliers can complete the SAQ once on the NQC platform and share the data with the OEMs.

## **How much time do I have to complete the SAQ?**

The deadline for completing the SAQ is provided in your invitation email. This deadline is set about six weeks after you receive the invitation.

## **Who can I contact when I have technical problems?**

Please do not hesitate to contact the NQC Support Team via email [auto.support@nqc.com](mailto:auto.support@nqc.com) or phone +44 845 299 2996 in case you have technical problems or questions.

**Who can I contact in case I have questions on the content of the SAQ?**

Please do not hesitate to contact Volkswagen Group via [sustainability@vwgroupsupply.com](mailto:sustainability@vwgroupsupply.com) if you have questions regarding the content of the SAQ.

**Do I need to fill in the questionnaire on sustainability on the B2B platform of the Volkswagen Group as well?**

Once you have completed the SAQ on [auto.nqc.com](http://auto.nqc.com) and shared your data with Volkswagen Group, you do not need to fill in the questionnaire on sustainability on the B2B platform of the Volkswagen Group.