

Bid Package Name: 13-CP369B Tech Center Remodel

Final 2/20/2015	#	Qualification Description
I. Pre - Qualification	1	Registered at www.VWGroupSupply.com
	2	Must have valid Duns number
II. Qualifications	1	Must request RFP from Volkswagen Buyer
	2	Must download RFP Bid Package via HIGHTAIL through link provided by VW Buyer
	3	Must submit complete bid through HIGHTAIL back to VW Buyer
	4	Must submit quotation by established deadline per RFP documents
	5	Must submit quotation in provided file format
	6	Must be licensed in Tennessee and comply with all requirements of the State of Tennessee Contractors Licensing Act upon bid submittal
	7	Must meet Volkswagen insurance requirements
	8	Must provide quote for builders risk insurance
	9	Must provide quote for Payment and Performance Bond (PPB)
	10	Must have ability to source all components domestic or internationally
	11	Must have Euler Hermes credit rating of CCC or better
	12	Internal and / or external design capabilities; provided in Catia (equipment design) and Microstation (layout)
	13	Safety plan and program must meet OSHA requirements including the Total Incident Rate (TIR)
	14	Bids must be according to specs, must meet specs and utilize provided bid sheet
	15	Technical proposal must disclose any exceptions to the specifications
	16	Must have Professional Engineer License (or have access to Professional Engineer) in the state of Tennessee with specific design or similar experience
III. Cost Factor Analysis	1	Will be performed with bids from qualified bidders only (must meet all criteria above)
	2	Will be based 90% on submitted pricing (price comparison of all qualified bids)
	3	Will be based 10% on qualifications 12 -19 (Up to 10 points will be awarded for each criteria)
IV. Final Negotiations	1	Will be completed with all qualified bidders from cost factor analysis to determine best and final offers
	2	Best price wins the bid