

Bid Package Name:

Paint Shop BUILDING MODIFICATIONS

Final 02/09/2015	#	Qualification Description	Response	Pass / Fail (For VW Use Only)	Provided Supporting Documentation
I. Pre - Qualification	1	Registered at www.VWGroupSupply.com	Y/N		Y/N
	2	Must have valid Duns number	Y/N		Y/N
II. Qualifications	1	Must request RFP from Volkswagen Buyer	Y/N		Y/N
	2	Must download RFP Bid Package via HIGHTAIL through link provided by VW Buyer	Y/N		Y/N
	3	Must submit complete bid through HIGHTAIL back to VW Buyer	Y/N		Y/N
	4	Must submit quotation by established deadline per RFP documents	Y/N		Y/N
	5	Must submit quotation in provided file format	Y/N		Y/N
	6	Must be licensed in Tennessee and comply with all requirements of the State of Tennessee Contractors Licensing Act upon bid submittal	Y/N		Y/N
	7	Must meet Volkswagen insurance requirements	Y/N		Y/N
	8	Must provide quote for builders risk insurance	Y/N		Y/N
	9	Must provide quote for Payment and Performance Bond (PPB)	Y/N		Y/N
	10	Intentionally Left Blank			
	11	Must have Euler Hermes credit rating of CCC or better	Y/N		Will be obtained by VW
	12	Internal and / or external design capabilities; provided in Microstation V8 Version 8 (layout)	Y/N		Y/N
	13	Intentionally Left Blank			
	14	Intentionally Left Blank			
	15	Intentionally Left Blank			
	16	Safety plan and program must meet OSHA requirements including the Total Incident Rate (TIR)	Y/N		Y/N
	17	Bids must be according to specs, must meet specs and utilize provided bid sheet	Y/N		Y/N
	18	Technical proposal must disclose any exceptions to the specifications	Y/N		Y/N
	19	Must have Professional Engineer License (or have access to Professional Engineer) in the state of Tennessee with specific design or similar experience	Y/N		Y/N
III. Cost Factor Analysis	1	Will be performed with bids from qualified bidders only (must meet all criteria above)			
	2	Will be based 90% on submitted pricing (price comparison of all qualified bids)	based on price		
	3	Will be based 10% on qualifications 12 -19 (Up to 10 points will be awarded for each criteria)	0-80		
IV. Final Negotiations	1	Will be completed with the top 3 (three) qualified bidders from cost factor analysis to determine best and final offers			
	2	Best price wins the bid			