

Final 5/15/2015		#	Qualification Description	Response	Pass / Fail (For VW Use Only)	Provided Supporting Documentation
I. Pre - Qualification	1	Registered at www.VWGroupSupply.com		Y/N		Y/N
	2	Must have valid Duns number		Y/N		Y/N
II. Qualifications	1	Must request RFP from Volkswagen Buyer		Y/N		Y/N
	2	Must download RFP Bid Package via HIGHTAIL through email link provided by VW Buyer		Y/N		Y/N
	3	Must submit complete bid through HIGHTAIL or secure email connection back to VW Buyer		Y/N		Y/N
	4	Must submit quotation by established deadline per RFP documents		Y/N		Y/N
	5	Must submit quotation in provided file format		Y/N		Y/N
	6	Must be licensed in Tennessee and comply with all requirements of the State of Tennessee Contractors Licensing Act upon bid submittal		Y/N		Y/N
	7	Must meet Volkswagen insurance requirements		Y/N		Y/N
	8	Must provide quote for builders risk insurance		Y/N		Y/N
	9	Must provide quote for Payment and Performance Bond (PPB)		Y/N		Y/N
	10	Must have ability to source all components domestic or internationally		Y/N		Y/N
	11	Must have Euler Hermes credit rating of CCC or better		Y/N		Will be obtained by VW
	12	Safety plan and program must meet OSHA requirements including the Total Incident Rate (TIR)		Y/N		Y/N
	13	Bids must be according to specs, must meet specs and utilize provided bid sheet		Y/N		Y/N
	14	Technical proposal must disclose any exceptions to the specifications		Y/N		Y/N
III. Cost Factor Analysis	1	Will be performed with bids from QUALIFIED BIDDERS ONLY (MUST MEET ALL CRITERIA ABOVE)				
	2	Will be based 90% on submitted pricing (price comparison of all qualified bids)		based on price		
	3	Will be based 10% on qualifications				
IV. Final Negotiations	1	Will be completed with all qualified bidders from cost factor analysis to determine best and final offers				
	2	Best price wins the bid				