

Bid Package Name:

MECHANICAL HVAC & COLLISIONS MODIFICATIONS Paint Shop

Final 04/08/2015	#	Qualification Description	Response	Pass / Fail (For VW Use Only)	Provided Supporting Documentation
I. Pre - Qualification	1	Registered at www.VWGroupSupply.com	Y/N		Y/N
	2	Must have valid Duns number	Y/N		Y/N
II. Qualifications	1	Must request RFP from Volkswagen Buyer	Y/N		Y/N
	2	Must download RFP Bid Package via HIGHTAIL through link provided by VW Buyer	Y/N		Y/N
	3	Must submit complete bid through HIGHTAIL or secure email connection back to VW Buyer	Y/N		Y/N
	4	Must submit quotation by established deadline per RFP documents	Y/N		Y/N
	5	Must submit quotation in provided file format	Y/N		Y/N
	6	Must be licensed in Tennessee and comply with all requirements of the State of Tennessee Contractors Licensing Act upon bid submittal	Y/N		Y/N
	7	Must meet Volkswagen insurance requirements	Y/N		Y/N
	8	Must provide quote for builders risk insurance	Y/N		Y/N
	9	Must provide quote for Payment and Performance Bond (PPB)	Y/N		Y/N
	11	Must have Euler Hermes credit rating of CCC or better	Y/N		Will be obtained by VW
	12	Internal and / or external design capabilities; provided in Microstation V8 Version 8 (layout)	Y/N		Y/N
	13	Safety plan and program must meet OSHA requirements including the Total Incident Rate (TIR)	Y/N		Y/N
	14	Bids must be according to specs, must meet specs and utilize provided bid sheet	Y/N		Y/N
	15	Technical proposal must disclose any exceptions to the specifications	Y/N		Y/N
	16	Must have Professional Engineer License (or have access to Professional Engineer) in the state of Tennessee with specific design or similar experience	Y/N		Y/N
	III. Cost Factor Analysis	1	Will be performed with bids from QUALIFIED BIDDERS ONLY (MUST MEET ALL CRITERIA ABOVE)		
2		Will be based 90% on submitted pricing (price comparison of all qualified bids)	based on price		
3		Will be based 10% on qualifications			
IV. Final Negotiations	1	Will be completed with all qualified bidders from cost factor analysis to determine best and final offers			
	2	Best price wins the bid			