

Bid Package Name: HIPs / RIPS

Final 5/18/2015	#	Qualification Description	Response	Pass / Fail (For VW Use Only)	Provided Supporting Documentation
I. Pre - Qualification	1	Registered at www.VWGroupSupply.com	Y/N		Y/N
	2	Must have valid Duns number	Y/N		Y/N
II. Qualifications	1	Must request RFP from Volkswagen Buyer	Y/N		Y/N
	2	Must download RFP Bid Package via HIGHTAIL or secure email link provided by VW Buyer or other secure VW method	Y/N		Y/N
	3	Must submit complete bid through HIGHTAIL or secure email back to VW Buyer	Y/N		Y/N
	4	Must submit quotation by established deadline per RFP documents	Y/N		Y/N
	5	Must submit quotation in provided file format	Y/N		Y/N
	6	Must have ability to source all components domestic or internationally	Y/N		Y/N
	7	Must have acceptable credit rating, as deemed acceptable by VWGoA based on the value of the project	Y/N		Will be obtained by VW
	8	Bids must be according to specs, must meet specs and utilize provided bid sheet	Y/N		Y/N
	9	Technical proposal must disclose any exceptions to the specifications	Y/N		Y/N
III. Cost Factor Analysis	1	Will be performed with bids from qualified bidders only (must meet all criteria above)			
	2	Will be based 90% on submitted pricing (price comparison of all qualified bids)	based on price		
	3	Will be based 10% on qualifications 8 -9 (Up to 5 points will be awarded for each criteria)	0-90		
IV. Final Negotiations	1	Will be completed with all qualified bidders from cost factor analysis to determine best and final offers			
	2	Best price wins the bid			